

## Motion to Avoid Lien

Below are instructions regarding how to docket a motion. The example illustrated is a *Motion to Avoid Lien*.

- Click the **Bankruptcy** hyperlink on the CM/ECF Main Menu.
- Click **Motions/Applications** hyperlink.
- Enter **Case Number**, click **[Next]**.
- Scroll down and select “**Avoid Lien.**”
- Select the party you represent, if the party is not in the system, you must add them.
- Click **[Next]**.
- When prompted, associate yourself to your client by checking the box and clicking **[Next]**.
- Click **[Next]** again.
- The **SELECT a PDF DOCUMENT** screen appears.
- Associate the PSF file, click **[Next]**.
- Enter in the name in which the lien is with, click **[Next]**.
- The **Final Text Editing** screen appears (**See Figure 21-1**). Edit the text if necessary and verify the final docket text.
- Click **[Next]**.
- Click **[Next]**.

The screenshot shows the ECF 'File a Motion' interface. At the top is a blue navigation bar with the ECF logo and links for Bankruptcy, Adversary, Query, Reports, and Utilities. Below the bar, the title 'File a Motion:' is followed by a link to '06-30057 Samuel Washington and Claudia Washington'. A table displays case metadata: Type: bk, Chapter: 7 v, Office: 3 (San Francisco), Assets: n, Judge: TEC, and Case Flag: DebtEd, MEANSNO, 727OBJ. A section titled 'Docket Text: Modify as Appropriate.' contains a dropdown menu with 'Motion to Avoid Lien with Wells Fargo Bank' selected, a text input field, and the text 'Filed by Joint Debtor Claudia Washington , Debtor Samuel Washington (CANBatyt1, )'. At the bottom are 'Next' and 'Clear' buttons.

Figure 21-1